

# St Joseph's Primary School, Nundah Fee & Levy Information for 2019

The following details provide important and relevant information regarding St Joseph's Primary School, Nundah fees and levies for 2019. We trust this information will be helpful to you. Should you have any queries, please feel free to contact our financial secretary, Peta Tappenden or the Principal, Kerry Latimer

## What will it cost?

	One Child	Two Children	Three Children	Four Children
School Fees	\$1300	\$1820	\$2304	\$2470
Capital Levy	\$550	\$550	\$550	\$550
Resource & Technology Levy	\$450	\$900	\$1350	\$1800
Excursion & Sport Levy	\$250	\$500	\$750	\$1000
P & F Levy	\$120	\$120	\$120	\$120
<b>Total per Year</b>	<b>\$2670</b>	<b>\$3890</b>	<b>\$5074</b>	<b>\$5940</b>
<b>Total per Term</b>	<b>\$667.50</b>	<b>\$972.50</b>	<b>\$1268.50</b>	<b>\$1485.00</b>
<b>Total per Month (over 10 Months)</b>	<b>\$267.00</b>	<b>\$389.00</b>	<b>\$507.40</b>	<b>\$594.00</b>

Add any applicable levies from the following list of **compulsory** student levies.

Student Levies	Per Student Per Year	Per Student Per Term
Prep	\$160	\$40
Early Years 1-2	\$40	\$10

<b>Voluntary Library Fund</b>	\$100/year tax deductible
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## Important Notes

- The Capital (Building) Levy is not tax deductible but contributions beyond the levy can be claimed.
- Costs associated with transport for all sporting related activities are covered under the Excursion & Sport levies.
- Students in Prep — All consumable materials will be covered under the Prep Student Levies.
- Students in Years 1-2 will receive a small booklist for parents to supply. All other consumable materials will be covered under the Early Years Levies.
- Students in Years 3-6 will receive a booklist for parents to supply containing all equipment and materials required.
- A Statement of Contributions for voluntary library fund donations will be issued each August.

## Difficulty Paying?

It is important to contact the school if you are unable to pay your fees by the due date.

It has always been our policy to assist parents who maybe experiencing difficulties in meeting fee obligations. By contacting the school as early as possible, this allows us to come to an arrangement before circumstances become more difficult. Communication is important.

## Payment Terms and Options

School fees will be invoiced each term and a Family statement emailed.

Payment is required two weeks after the issue date. Preferred payments are BPay, Direct Debit, Electronic payment, Card (MasterCard, Visa, EFTPOS) transactions are available through the school office.

In 2019 payment links will be available on the Parent Portal and School Website.

Receipts are presented for all CASH transactions.

### Direct Debit

Direct Debit forms are available on request from the school office. You can pay either weekly (40 payments), fortnightly (20 payments), monthly (10 monthly), or quarterly (4 payments) from February through to November.

**A new direct debit request form is required to be completed each year**

## Explanation of Fees and Levies

### School Fees

Based on the number of students at St Joseph's, Nundah these fees are collected on behalf of Brisbane Catholic Education.

### Capital Levy

This is a compulsory levy charged per family. It is used to finance current loans as a result of building projects over time. It is also used to service any maintenance work that needs to be done in the school.

### Resource/Technology Levy

This levy covers a variety of charges associated with your child's direct education at school. These include classroom and subject specific resources, consumable items, student activities. The technology levy covers the use of iPads, laptops, classroom technology as well as the purchase of apps.

### Excursion/Sport Levy

This levy covers the cost of excursions and transport costs.

### P & F Levy

This levy contributes towards teaching resources, development of facilities and school maintenance

### Camp

The Students in Year 5 and 6 will attend a camp. Camp fees will be calculated each year depending on the venue selected. Camp fees will be spread across terms 1 and 2 school fee accounts.

## St Joseph's Catholic Primary School, Nundah Collection Procedures

The following guidelines are informed by Brisbane Catholic Education.

- Shortly after the expiry of the due date, a Reminder Notice is sent giving families a further period of time to pay
- If a suitable response is not received within a reasonable time frame, the Principal or designated person will contact the family
- If suitable arrangements are unable to be made following the sending out of a Reminder Notice and personal contact, the Principal or designated person may need to send out a Final Notice giving a further period of time to pay
- If after sending the Final Notice, no satisfactory arrangements have been reached and there appears no workable solution, then the account may be sent to a collection agency.

### Fees Concessions

No family should endure unreasonable financial hardship because of school fees. Any reduction in fees, will be looked at in terms of:

- Financial needs of the family
- Responsibility to full fee paying parents
- Efforts made in paying the fees

Concessions are only applied to the school fees component of the account. If you believe you may be eligible for a concession, please contact the Office for an Application Form. All discussions will be confidential.

## Leaving Part Way Through The Year

It is appreciated that changing family circumstances will sometimes require that a student transfer to another school. Fees & Levies will be payable for the **whole of the term** in which the enrolment is terminated, except in cases where fair notice is given or where it is deemed that fair notice was impractical. Notice must be provided in writing to the Principal.